



The Music

Whether you prefer a live band or a DJ, good music sets the tone for your wedding celebration and if successful, will leave your guests dancing and having fun until the lights go off. Use this worksheet to record all pertinent information.

ENTERTAINMENT INFORMATION	
Company name	
Contact name	
Musician(s) or DJ/day of wedding	
Address	
Phone/cell	
Email	Website
Questions to ask	
Are they available on my wedding date? yes no	Can they perform at the ceremony also? yes no
Can they provide references? yes no	How many years have they been in business?
What is the set-up time?	
What is the amount of time the musicians or DJ will perform?	
What is the overtime policy?	
Does the DJ or band members act as an MC/announcer at the reception (announcements, introductions, etc.)? yes no	
What is the usual routine as the announcer/MC?	
Have they performed at my chosen venue? yes no	
How much space do they need to perform at the chosen venue? Are there any concerns or needs I should be aware of?	
What type of music does the DJ favor?	Can I see a sample play list? yes no
What type of music is the band's specialty?	
If I give the band a specific song list (based on their style of music), is that something that is considered? yes no	
Can I see video of a live performance? yes no	
What will the performers be wearing?	
Can I ask that the performers dress in specific attire? (casual or formal) yes no	
Can they provide digital music during breaks? yes no	
Do they allow requests? yes no	Can I provide a do-not-play list? yes no
What is the cancellation policy?	
Rates	
What is the overtime fee? \$	
Deposit \$	When is it due?
Balance \$	When is it due?